

WICEN (Vic)
Committee of Management Meeting
Minutes for Meeting 11 April 2019

1. Attendance & Apologies

a. Attendees

- i. Paul Engler
- ii. Paul Elvey
- iii. Ross Sargent
- iv. Gerard Werner
- v. Alan Stratford

b. Apologies –

- i. Ian Morris

2. Minutes of Previous Meeting – As distributed

3. Business arising from previous meeting.

4. Correspondence

a. Incoming

- i. Duty phone invoice

b. Outgoing

- i. Email to WICEN Nationally about WWCC's

5. Reports

a. Treasurer – As distributed Moved Paul Elvey Seconded Gerard Werner

b. Radio – equipment/infrastructure - nil

c. Data comms – nil

d. Training – Paul W has expressed interest in running a message handler course with Paul Engler.

e. Property - Nil

f. Membership 61 members 4 outstanding at present. Potential new member Gerard will meet at WICEN Training.

g. Emergency Management Meetings Nil

6. General Business

- a. Capabilities of WICEN document has been looked at by John Morissey and sent out to the CoM for review. CoM endorsed the document and will PDF and put on the web page.
- b. WWCC for WICEN Members. Draft policy document to be prepared. Letter to members asking to nominate WICEN on their current WWCC. Request members who have not got WWCC to obtain volunteer.
- c. Events
 - i. Kenda Rally 5 May
 - ii. Mallee Rally 8 & 9 June
 - iii. Eureka Rally 24-25 August (TBC)
- d. Insurance claims numerous requests to EMV. Contact made with Lynne and she is following up. Issues have been change in staffing and secondments.
- e. Term deposit. Looks like Westpac is the easiest as we currently bank with them. Paul has been investigating options such as 6 month term deposit. Decision to move \$25,000 to 6 month term deposit.
- f. Trailer is currently in manufacture. Looking to pick up before Easter. Fitout will commence shortly after.

7. Next meeting May 9th