

WICEN (Vic)  
**Committee of Management Meeting**  
Minutes for Meeting 11 October 2018

1. Attendance & Apologies

a. Attendees

- i. Paul Elvey
- ii. Ross Sargent
- iii. Alan Stratford
- iv. Gerard Werner

b. Apologies

- i. Ian Morris (Halls Gap)
- ii. Paul Engler (Work)

2. Minutes of Previous Meeting as distributed

3. Business arising from previous meeting – General Business

4. Correspondence

a. Incoming

- i. Duty Phone invoice

b. Outgoing

5. Reports

a. Treasurer – As distributed Moved Paul Seconded Ross

b. Radio – equipment/infrastructure - Nil

c. Data comms see training

d. Training

- i. On weekend 5, 6 & 7 Oct data field weekend was held at Lauriston Scout Camp. 15 participants who all gained or requalified existing data operator qualification.

- ii. A good weekend was held by all who attended.

- iii. Suggestion of a weekly net that would allow members to pick up messages from a defined data source and respond as require to maintain skill set. Ian M will investigate this further in the future.

- iv. CoM requested an invoice to pay for the use of the camp on the weekend.

e. Property – Still waiting on second trailer. Trailer builder advised changing premises from Carrum Downs to Hastings.

f. Membership

- i. New member Phill Simpson has paid membership
- ii. New prospect Andrew Kayler Thompson
- iii. Currently 65 financial members
- iv. Honour board to be updated

g. Emergency Management Meetings – Nil known

6. General Business

- a. The use of digital radio in the EM Services do we need to progress the same way? Discuss next meeting?
- b. The field weekend provided the opportunity for Paul to check and confirm TRAK. Paul noticed a slight issue which has now been corrected.
- c. Paul continues to work on the web site. Noticed it reverts to the previous version. Paul will speak with Mark.
- d. Preparation for the 2018 AGM. Reports & awards. Notice to be sent out in a timely manner.

7. Next meeting 8 Nov 2018