

WICEN (Vic)
Committee of Management Meeting
Minutes for Meeting 9 February 2017

1. Attendance & Apologies

a. Attendees

- i. Paul Engler
- ii. Paul Elvey
- iii. Ross Sargent
- iv. Alan Stratford
- v. Gerard Werner
- vi. Ian Branch
- vii. Ian Morris

b. Apologies - Nil

2. Minutes of Previous Meeting – As distributed Nov 2017

3. Business arising from previous meeting - Nil

4. Correspondence

a. Incoming

- i. Duty Phone invoice Dec, Jan & Feb
- ii. ACMA Repeater licence relocations
- iii. ATO ABN update details request
- iv. Membership – Paul Weir
- v. Membership Cards – B Wallace & Ray Smith
- vi. Eureka Rally Support Request
- vii. Pajero Challenge Support Request
- viii. WIA Public Liability Notice
- ix. Whittlesea EM Co-ord contact details

b. Outgoing

- i. Whittlesea EM Co-ord confirming contact details

5. Reports

- a. Treasurer – as distributed Moved Paul & Seconded Ross
- b. Radio – equipment/infrastructure
Discussion on event application form and ability amend/update as needed.
- c. Data comms - Nil
- d. Training – Regional Co-ord to come up with an activity
- e. Property – Update sent out of items disposed of. New asset list to be distributed in next few days.

List of trailer items to be provided.

f. Membership

Resignation

Ross Wines

Renewal

Paul Weir
Tim McBain
Adam Griffith
Richard Main
David Mitchell

New Member

Mark Samos

Membership approved.

58 Financial Members

Chris Chuggins(??) prospective new member.

g. Emergency Management Meetings - Nil

6. General Business

- a. Eureka Rally
On Friday 3 & sat 4 March in the Ballarat area.
Requirement for packet operators
4 finish checkpoints sending finish times back to base (Ballarat airport)

- b. Pajero Challenge
On weekend 21 & 22 April 2018
Located in the Toolangi State Forest (Siberia Creek Camp site)
They have a meeting on tonight (8 Feb 2018)
- c. WICEN NSW Memory Walk – use of commercial radios (22 April & 25 March)
- d. Presentation request from MERC for WICEN presentation for April.

Presentation material needs to be updated to enable membership and events.
- e. Ian has advised that around June 2018 he will tender his resignation from WICEN, disposing of some of his radio equipment and taking some time to travel.
- f. Trailers need to be appropriately stored. Presently 1 at Dromana Drive in. Where do we store the second? Need to identify location and undercover. (Alan's parents Riddells Creek is an option)
- g. Website access – Paul has worked with Mark and has admin access to review the web site and modernise it.
- h. Sunraysia in April call for operators email to be sent out in next week.
- i. Radio installation as part of the Bushfire Mitigation Grant needs to be documented on the workings of it. Paul to provide documentation and presentation.
- j. Delay of the second trailer. Do we put HF radios in the trailers?
Answer YES. Redeploy existing assets as required. Ross to action.

7. Next meeting 8 March 2018