

WICEN (Vic) Inc. Committee of Management

Minutes of Meeting 2 October 2014

Meeting commenced - 8.00 pm

Venue – WICEN (Vic) HQ Box Hill South

1. Attendance: VK3s ZR(Chair), SF, XDE, YYF, IFM, CVF & FR.

Apologies: VK3 BAF.

2. Moved VK3ZR Seconded VK3IFM *'That VK3SF be appointed WICEN (Vic) Deputy State Co-ordinator following the resignation of VK3BP, and also that VK3BAF be co-opted to fill the Ordinary Member vacancy caused by this appointment'*.

3. Minutes of previous meeting - Moved VK3YYF, **Seconded** VK3ZR **Carried:** *'That the minutes of the previous meeting be confirmed'*.

4. Business arising from minutes

- **Wall Map of Victoria** – Plans to procure a reference map for display in the HQ room have been abandoned.
- **Loan Agreement for HF Radio/Pactor Units** – With VK3ZRX for finalisation.
- **UHF CB purchase** – VK3SF has purchased and delivered a transceiver to be held at HQ and made available for training events/activations as required. Serial Number provided to the Property Officer for recording in the Assets Register

5. Correspondence

Inwards

- Wombat 100 donation cheque received.
- National Disaster Resilience Grant Scheme documentation received

Outwards - Nil

Moved VK3ZR, **Seconded** VK3SF, **Carried:** *'That the Inward correspondence be received and the Outward confirmed'*.

6. Reports

- **Treasurer**

	03/19/14 to 30/09/14	Year to 30/09/14
Income	\$62.49	\$268.28
Expenditure	Nil	\$594.27
Account Balance		\$36288.99

Moved VK3YYF, **Seconded** VK3ZR, **Carried:** *'That the Treasurer's report be received'*.

- **Radio Officer** - VK3XDE reported that the Kinglake Repeater was still down and awaiting outcome of insurance claim to enable restoration of the facility to be commenced.
- **Data** – Moved VK3XDE Seconded VK3IFM *'That VK3IFM purchase two Kenwood 710D Tranceivers with built in TNC and VK3XDE source appropriate antennas, cabling, etc to enable units to be operated from the HQ building as well as at appropriate Training Events. Expenditure not to exceed \$2000'*.

- **Training** – VK3IFM advised that some basic map reading and navigation training was provided at the recent Melbourne Region meeting.
- VK3XDE to arrange for the Training Committee to meet to establish a syllabus and develop a training module for a Map Reading/Navigation training course

- **Publications** – Nil

- **Property** – VK3CVF to contact Peter Weeks and arrange a visit to document the equipment held in Alexandra by Peter on behalf of WICEN.

- **Membership** – Nil

- **Emergency Management Meetings** – VK3BAF attended Cardinia MEMPC meeting. He is obtaining a list of designated Refuge Centres in the region. VK3ZR to request VK3BAF to establish what repeater access is available from each centre.

Moved VK3SF, **Seconded** VK3YYF, **Carried:** *'That the reports be received'*

7. General Business

- **WICEN Banners** – VK3CVF to investigate cost of obtaining some more WICEN banners and report at next meeting.
- **Data Projector** – Following the purchase of a new Data Projector for use at HQ, approval was given for the 'old' projector to be held by the CEMR Co-ordinator for use at Region meetings.

8. Meeting Closed – 9.40 pm

9. Next Meeting - Thursday 6 November