

WICEN (Vic) Inc. Committee of Management

Minutes of Meeting 7 August 2014

Meeting commenced - 8.02 pm

Venue – WICEN (Vic) HQ

1. **Attendance:** VK3s SF, ZR (Chair), YYF, IFM.

Apologies: VK3 CVF, XDE, FR, BP (Resigned)

Noted that VK3BP has resigned due to family commitments.

2. **Minutes of previous meeting - Moved** VK3ZR, **Seconded** VK3SF **Carried:** *That the minutes of the previous meeting be confirmed.*

3. **Business arising from minutes**

- **Baluns for HF data antennas** - Data Group Coordinator has advised members of the Data Group. To be made know to wider membership.
- **Proposed portable UHF/VHF radio and KPC3 TNC units** – refer to Coords meeting
- **Wall map of Victoria for WICEN (Vic) HQ** - no progress
- **Magnetic WICEN signs** - Secretary obtained 10 signs – refer to Coords meeting
- **Loan Agreement for HF Radio/Pactor Units** refer to Coords meeting
- **UHF CB purchase** – Agreed VK3SF to purchase \$99 Aldi unit.
- **Hi-vis Vests** – refer to Coords meeting

4. **Correspondence**

Inwards

- Anstat EMMV Update
- Australian Journal of Emergency Management Vol 29 No 4 July 2014
- Cardinia MEMP questionnaire

Outwards

- Cardinia MEMP questionnaire response

Moved VK3ZR, **Seconded** VK3IFM, **Carried:** *'That the Inward correspondence be received and the Outward confirmed'.*

5. **Reports**

- **Treasurer**

	01/07/14 to 05/08/14	Year to 05/08/14
Income	\$154.79	\$154.79
Expenditure	\$219.73	\$219.73
Account Balance		\$36,550.04

Moved VK3YYF, **Seconded** VK3SF, **Carried:** *'That the Treasurer's report be received*

- **Radio Officer** - Nil
- **Data** – Nil
- **Training** – Nil

- **Publications** – Nil
- **Property** – Report from VK3CVF by email “Main unconfirmed equipment is with Peter Weeks. Don't know how he would feel if I took a trip up to Alexander one day to check it out. Ross might have the time to come with me ?.”
- **Membership** – Report from VK3CVF by email “Request for information on joining WICEN from Roger Elliott (No relation). Returned to sender letter, from Tom George (Terminated in database.)”
- **Emergency Management Meetings** – No reports

Moved VK3SF, Seconded VK3YYF, Carried: *‘That the reports be received’*

6. General Business

- **Banners** – VK3ZR to enquire about banners with VK3BAF
- **Trak** – Mods to avoid Windows program file protection. Docs to be updated
- **CEMR Meeting** – Poor recent attendances, To include more training, Perhaps testing after online message handler training, Trg ctte need to meet to discuss online message handler modules and Nav/position reporting.
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7. **Meeting Closed** – 9.11 pm

8. **Next Meeting** - Thursday 4 September , 8:00 pm.