

WICEN (Vic) Inc Committee of Management

Minutes of Meeting 1 May 2014

Meeting commenced - 8.03 pm

Venue – WICEN HQ

1. **Attendance:** VK3s BP (Chair), XDE, SF, ZR & FR.

Apologies: VK3s IFM, CVF & YYF

2. **Minutes of previous meeting- Moved VK3ZR, Seconded VK3SF Carried:** *That the minutes of the previous meeting be confirmed.*

3. Business arising from minutes

- DEPI Resources list – VK3ZR checked with VK3FGC – in contact with Fire Services Commissioner and following up.
- VK3IFM to follow up baluns for HF data antennas. VK3IFM emailed report with possibilities. Ask data group to either select one, or detail what situations each should be used for and forward to next meeting
- Insurance for HF radios while at WICEN (Vic) HQ – VK3ZR to follow up with Group Leader Scouts.
- MITS Trailer Registration due – Future of trailer still to be determined
- Data group to be requested to conduct a survey of the equipment operators currently use for data operation, and also which members would try running packet at events if provided with a radio+tnc.

- VK3BP to source a suitable wall map of VIC for WICEN (Vic) HQ
- Alzheimers Event – Nothing further heard to date.
- List of HF data equipment recently ordered to be provided by Treasurer at next meeting.

4. Correspondence

Inwards

- ACMA Licenses and \$0 invoice.
- VESEP Grant Docs
- Certificate of Currency for insurance from WIA
- Dept of Justice re submission of invoices procedure

Outwards

- Consumer Affairs Annual Statement

Moved VK3ZR, Seconded VK3BP, Carried: *'That the Inward correspondence be received and the Outward confirmed'.*

5. Reports

- **Treasurer**

	02/04/14 to 29/04/14	Year to 29/04/14
Income	\$800.00	\$16640.89
Expenditure	\$214.80	\$8100.38
Account Balance		\$32450.48

Moved VK3SF, Seconded VK3ZR, Carried: *'That the Treasurer's report be received'*

- **Radio Officer**
 - Mt Dandenong VK3RML-5 and Mt Victoria VK3RWR packet digipeaters- Secretary to request Chris Morley to arrange testing of both repeaters from the Latrobe Valley and report outcomes.
 - XDE Packet deviation checker on air but readings are unreliable at the moment. XDE to correct and report at next meeting.
 - MFJ 1270B TNCs are very noisy and use is not recommended. XDE to demonstrate shortcomings at next Coordinators meeting
- **Data** – Nil
- **Training** – Message Handler training at WICEN (Vic) HQ has participants, but only one acceptance for Kyneton Session.
- **Publications** - Nil
- **Property** – VK3CVF reported by email: Email sent to members requesting confirmation of equipment held and database being amended according to responses received.
- **Membership** – Nil
- **Emergency Management Meetings**
 - Secretary to rephrase email asking those who attend their local EM meetings to write brief report to CoM each month and also to include a request for Coordinators to arrange coverage tests for Neighbourhood Safer Places in their Regions.

Moved VK3BP, Seconded VK3ZR, Carried: *'That the reports be received'*

6. General Business

- Magnetic WICEN vehicle signs – Quote \$10 + GST for 30 received. Awaiting further quote(s). Indication of probable demand to be obtained at next Coordinators meeting

7. Meeting Closed – 8.40 pm

8. Next Meeting - Thursday 5 June , 8:00 pm.