

WICEN (Vic) Inc Committee of Management

Minutes of Meeting – Thursday 16 April 2014

Meeting commenced - 8.05 pm

Venue – WICEN HQ

1. **Attendance:** VK3s BP (Chair), XDE, YYF, SF, ZR, CVF.

Apologies: VK3s IFM, FR

2. **Minutes of previous meeting- Moved VK3ZR, Seconded VK3SF Carried:** *'That the minutes of the previous meeting be confirmed.'*

3. **Business arising from minutes**

- Buninyong Fire Tower Repeater – No reports received, assumed all is well.
- DEPI Resources list – VK3ZR checked with VK3FGC - following up with Fire Services Commissioner.
- Commercial Frequencies – In progress
- VK3IFM to follow up baluns for HF data antennas. VK3IFM emailed report with possibilities. Ask data group to either select one, or detail what situations each should be used for.

4. **Correspondence**

Inwards

- ACMA License expiry notice – Secretary sent letter claiming fee exemption, ACMA website shows licenses have been renewed.
- \$800 Cheque from Pajero 4WD Club for 2014 Pajero Challenge – to Treasurer
- Consumer Affairs Annual Statement reminder

Outwards

- Letter to ACMA claiming license fee exemption
- Letter to ACMA re VK3RWH site change

Moved VK3ZR, Seconded VK3BP, Carried: *'That the Inward correspondence be received and the Outward confirmed'.*

5. **Reports**

- **Treasurer**

	05/03/14 to 01/04/14	Year to 01/04/14
Income	\$12,483.37	\$15,840.89
Expenditure	\$1,115,56	\$7,875.58
Account Balance		\$40,626.08

- Query re Insurance for HF radios – VK3ZR to check coverage while at WICEN HQ
- Agreed to change depreciation of capital items to 10% pa.
- List of HF data equipment purchased to be provided at next meeting

Moved VK3YYF, Seconded VK3SF, Carried: *'That the Treasurer's report be received'*

- **Radio Officer**

- Kinglake VHF repeater back on air, UHF & packet after Oxfam

- Mt Dandenong (VK3RML-5) packet repeater on air
- Mt Victoria packet to be on air for Oxfam
- Deviation checker on air shortly.

- **Data**
 - Report distributed by email
 - After Oxfam, ask data group to conduct survey of equipment operators currently use for data operation, and who would try running packet at events if provided with a radio+tnc.
- **Training** – Two Message Handler training events scheduled
- **Publications** - Nil
- **Property** – Report distributed by email
- **Membership**
 - Report distributed by email
 - 3ZR to modify database to allow selection of renewal period
- **Emergency Management Meetings**
 - Secretary to rephrase email asking those who attend meetings to write brief report to CoM
 - State Communications Subcommittee
 - Will probably continue to meet
 - Neighbourhood Safer Places need coverage testing – Refer to RCOs

Moved VK3CVF, **Seconded** VK3YYF, **Carried:** *‘That the reports be received’*

6. General Business

- Vests:
 - Price for 50 vests increased from \$17 ea ex GST (2009) to \$20 ea ex GST
 - **Moved** VK3ZR, **Seconded** VK3SF, **Carried:** *‘That the Treasurer purchase 50 new vests.’*
- MITS Trailer: VK3ZR to ask VK3FGC if offer to purchase still stands
- Query from VK3GER re pre event travel expenses for Event commanders – Use travel claim form.
- Neighbourhood safer places
 - RCOs to obtain list by next RCO's meeting
 - RCOs to arrange coverage testing by following RCO's meeting
 - Coverage testing to include
 - Repeaters in Region Comms Plan
 - Assets/resources required for HF operation
 - Power availability
- Agreed to purchase wall map of VIC.
- Alzheimers Event – Offer operators if contacted
- Telstra running portable comms systems test in May.

7. Meeting Closed – 9:30 pm

8. Next Meeting - Thursday May 1st , 8:00 pm.