

WICEN (Vic) Inc. Committee of Management

Minutes of meeting – Thursday 11 July 2013

Meeting commenced – 8.00pm

Venue – WICEN (Vic) HQ, Box Hill South

1. **Attendance** – VK3s ZR, FGC (Chair), YYF, XDE. VK3FR (Minutes), VK3IFM (Data Group Coordinator)
2. **Apologies**- Nil
3. **Minutes of previous meeting** – Moved VK3ZR, **Seconded** VK3YYF ‘That the minutes of the previous meeting as amended be confirmed’.
4. **Business arising from minutes**
 - **Buninyong Fire Tower repeater** – Work will be finalised during the first week in August
 - **Attenuators** – Still to be purchased by VK3ZR.
 - **DSE Resources List** – Peter VK3YZP still pursuing via contacts. VK3ZR to follow up.
 - **Rally/WICEN Coordination interface** – VK3XDE has started discussions and will provide more details at the next meeting.
 - **Commercial frequencies** – VK3XDE co-ordinating . Site license planning completed. Frequency assignment is continuing. Further report next meeting
 - **Mt Buller 70cm Repeater** – Peter Weeks VK3YZP advises that he needs a notch filter and an isolator to finish the repeater installation. Discussions are continuing with VK3XDE.

5. Correspondence

Inwards –

- Consumer Affairs return paperwork
- Sealake Off Road Club donation
- Australian Business Register update form
- DEPI operational changes and form for advising electronic payment account details

Outwards –

- Grant application for Data Projector
- Oxfam change of address

Moved VK3ZR, **Seconded** VK3YYF ‘That the Inward correspondence be received and the Outward confirmed’.

6. Reports

Treasurer

	01/07/13 – 09/07/13	Year to 30/06/13
Income	\$50.00	\$21596.86
Expenditure	\$44.49	\$16205.23
Account Balance		\$38043.18

Surplus for the financial year to 30/06 2013 \$5391.63

Moved VK3YYF, **Seconded** VK3ZR 'That the Treasurer's report be received.'

- **Radio Officer** – Nil.
- **Data** – Data Group report circulated by VK3IFM received.
- **Publications** - Nil
- **Property** - Nil
- **Membership** – Nil
- **Website**- Nil
- **Emergency Management Meetings** –Nil

7. General Business

- **Murray Marathon** – VK3XDE to provide VK3GER with information on location of repeater/digipeater sites used in earlier Marathons.
- **TRAK enhancements** - VK3YYF advised that TRAK had been updated and the latest version was now available from the WICEN (Vic) website.
- **Repeater/Comms Infrastructure** – Discussion on possible future infrastructure requirements to continue at the August meeting.
- **2013 AGM** – Secretary to suggest date(s) for the AGM for approval at the next meeting. Possibility of combining the AGM with another activity/training workshop to be discussed.

8. **Next Meeting** – 8 August 2013

9. **Meeting closed** - 9.15pm