

WICEN (Vic) Inc. Committee of Management

Minutes of meeting – Thursday 13 June 2013

Meeting commenced – 8.00pm

Venue – WICEN (Vic) HQ, Box Hill South

1. **Attendance** – VK3s ZR, FGC (Chair), YYF. VK3FR (Minutes), VK3IFM (Data Group Coordinator)
2. **Apologies**- VK3BP
3. **Minutes of previous meeting** – Moved VK3ZR, **Seconded** VK3YYF ‘That the minutes of the previous meeting as amended be confirmed’.
4. **Business arising from minutes**
 - **Buninyong Fire Tower repeater** – In the absence of VK3XDE, carried forward to next meeting
 - **Attenuators** – Still to be purchased.
 - **DSE Resources List** – Peter VK3YZP still pursuing via contacts. VK3ZR to follow up.
 - **Rally/WICEN Coordination interface** – VK3XDE to provide more details at the next meeting.
 - **Commercial frequencies** – VK3XDE co-ordinating . Planning of site licensing and frequency assignment is continuing. Further report next meeting
 - **Mt Buller 70cm Repeater** – Peter Weeks VK3YZP advises that he needs a notch filter and an isolator to finish the repeater installation. Discussions are continuing with VK3XDE.
5. **Correspondence**
 - Inwards** –
 - Cheque from Maximum Adventures – Wombat 100 event
 - Aust General Emergency Management newsletter
 - Interoperability Blueprint document from Fire Services Commissioner
 - VK3XD enclosing Membership applications from Steve Warrillow VK3SN and Alan Stafford VK3FABT
Moved VK3ZR, **Seconded** VK3FGC, **Carried:** *“That the membership applications from Steve Warrillow VK3SN and Alan Stafford VK3FABT be approved”*
 - Outwards** –
 - Letter to ARV Secretary advising that Bruce Bathols VK3UV is no longer available to act as ARV representative on WICEN (Vic) Committee of Management and requesting replacement by John Brown VK3FR, and requesting personal details of Peter Mill for submission to Australian Charities and Not-for-profits Commission.
 - **Moved** VK3ZR, **Seconded** VK3YYF ‘That the Inward correspondence be received and the Outward confirmed’.

6. Reports

Treasurer

	08/05/13 – 11/06/13	Year to 11/06/13
Income	\$2560.50	\$18113.01
Expenditure	\$594.74	\$13114.45
Account Balance		\$36657.40

Moved VK3YYF, **Seconded** VK3ZR 'That the Treasurer's report be received.'

- **Radio Officer** – Nil.
- **Data** – Data Group report submitted by VK3IFM. Data Workshop to be held on Saturday 29 June.
- **Publications** - Nil
- **Property** - Nil
- **Membership** – Nil
- **Website**- Nil
- **Emergency Management Meetings** –Nil

7. General Business

- **Mallee Rally report** – VK3YYF reported that the event had been completed successfully with the majority of communications being sent by data. Paul advised that he had noted a number of improvements to both the TRAK software and the overall operational procedures for implementation at the next event.
- **Murray Marathon** – Ian VK3IFM advised that both he and Gerard VK3GER had attended a recent marathon committee meeting . A management consultant had been retained by YMCA to review the event operations. Recommendations were still being considered, but WICEN will still be involved in providing safety and logistics communications. It was indicated that some thought was being given to changing the time of the year that the event would be held.
- **Grant Applications** - VK3ZR has submitted an application on behalf of the Training Team for funds for a new data projector to replace the old projector that has reached its use by date. Grant Application forms has also been sent to John Morrissey VK3ZRX .

8. **Next Meeting** – 11 July 2013

9. **Meeting closed** - 9.15pm