

WICEN (Vic) Inc. Committee of Management

Minutes of meeting – Thursday 11 April 2013

Meeting commenced – 8.00pm

Venue – WICEN (Vic) HQ, Box Hill South

1. **Attendance** – VK3s ZR, FGC (Chair), XDE, YYF. VK3FR (Minutes). VK3IFM was welcomed to his first CoM meeting as Data Group Controller
2. **Apologies**- VK3BP
3. **Minutes of previous meeting** – Moved VK3ZR, **Seconded** VK3YYF ‘That the minutes of the previous meeting as amended be confirmed’.
4. **Business arising from minutes**
 - **Buninyong Fire Tower repeater** – VK3XDE advised that work on the repeater should be completed in about a month.
 - **Membership Enquiry** – VK3ZR tabled a list of members and their training status. The data collected will be placed on the website for access by RCOs.
 - **Attenuators** – Still to be purchased.
 - **DSE Resources List** – VK3FGC to follow up with Doug Hocking. Peter VK3YZP will also be providing more details

5. Correspondence

Inwards –

- Dept of Justice – advising Grants Scheme now open.
- Registration renewal for MITS trailer.
- Membership update .
- MAD bicycle ride event donations for past two events.
- Tax Invoices (\$0) and frequency licenses from ACMA.
- Certificate of currency for public liability insurance.

Outwards

- Nil
- **Moved** VK3ZR, **Seconded** VK3XDE ‘That the Inward correspondence be received and the Outward confirmed’.

Business arising from Correspondence - Nil

6. Reports

- Treasurer

	12/03/12 – 09/04/13	Year to 09/04/13
Income	\$12.68	\$11,837.03
Expenditure	\$57.82	\$9417.18
Account Balance		\$34,094.27

VK3YYF advised that a review of WICEN bank accounts had been completed with Westpac .

Internet banking arrangements now in place with signatories on the accounts being VK3FGC, VK3ZR, VK3YYF and VK3GER – Any two to sign/authorise payment. This action by the treasurer was confirmed.

Moved VK3YYF, **Seconded** VK3ZR 'That the Treasurer's report be received.'

- **Radio Officer – Commercial frequencies** – VK3XDE co-ordinating . Planning of site licensing and frequency assignment is continuing. Further report next meeting.
- **Data** - Discussion identified a number of issues regarding WICEN's operational preparedness to provide reliable and robust data communications for events/activations. At the moment there are insufficient competent data operators.

It was agreed that a basic data workshop (with an emphasis on HF data) should be held as soon as possible to get underway the process of increasing the number and competence of data operators. Suggested date for this introductory training day is Saturday 29 June 2013. VK3IFM to coordinate.

- **Publications** - Nil
- **Property** - Nil
- **Membership** – Nil
- **Website** – Nil
- **Emergency Management Meetings** –Nil

7. General Business

- **Rally/WICEN Coordination interface** – VK3XDE to provide more details at the next meeting.
- **Trak 3.8** – VK3YYF advised that the updated version is now available from the website.
- **HF comms link from/to events** – VK3ZR advised that event applications will be required to include the name and phone contact number of the Melbourne link station operator. VK3FR advised that when the VHF repeater had to be taken off the air during the Pajero Challenge, HF was unusable on the event frequency of 7.075MHz due to contest and other traffic spread through most of the 40m band.

8. Next Meeting – 9 May 2013

9. Meeting closed - 9.35pm