

WICEN (Vic) Inc. Committee of Management

Minutes of meeting – Thursday 14 February 2013

Meeting commenced – 8.05pm

Venue – WICEN (Vic) HQ, Box Hill South

1. **Attendance** – VK3s ZR, FGC, XDE, YYF, BP, FR (Minutes)
2. The vacant State Co-ordinator and Deputy State Co-ordinator positions have not yet been filled.

Moved VK3ZR, **Seconded** VK3BP, **Carried:** *That pending election of a new Deputy State Coordinator, Gordon Cornell VK3FGC be appointed Deputy State Coordinator / Deputy President.*

3. **Apologies** – Nil
4. **Minutes of previous meeting** – **Moved** VK3ZR, **Seconded** VK3YYF, **Carried:** *That the minutes of the previous meeting be confirmed.*
5. **Business arising from minutes**
 - **Buninyong Fire Tower repeater** – Equipment available for installation, awaiting riggers.
 - **Commercial frequencies** – VK3XDE co-ordinating and will report progress at next meeting
 - **Kinglake repeater** – VK3XDE advised that the repeater will be upgraded at end of the fire season.

6. Correspondence

Inwards –

- Rally Victoria donation
- EM Manual Updates (2)
- WICEN SA advising discontinuing use of WICEN (Vic) server
- OXFAM advice re 2013 event
- Caravan transfer of ownership papers
- VK3FDAS resignation

Outwards

- Nil
- **Moved** VK3ZR, **Seconded** VK3BP **Carried:** *That the Inward correspondence be received and the Outward confirmed.*

Business arising from Correspondence - Nil

Reports

- **Treasurer**

	12/12/12	Year to
	– 11/02/13	11/02/13
Income	\$7,218.05	\$11,520.25
Expenditure	\$606.28	\$6,125.04
Account Balance		\$37,134.05

Moved VK3YYF, **Seconded** VK3ZR, **Carried:** *That the Treasurer's report be received.*

- **Radio Officer** – Advised that the new Emergency Services Commissioner is to be appointed in July 2013
- **Data – TRAK at Murray Marathon** - Mixed results early, but operated successfully on Day 5.
- **Publications** - Nil
- **Property** - Nil
- **Membership** – **Moved** VK3ZR **Seconded** VK3BP, **Carried:** *That application for membership from Adam Griffiths VK3HAD be approved.*
- **Website** – Nil

Emergency Management Meetings –VK3FGC attended EM Meeting at Ballarat .

General Business

- **Warrnambool Telephone Exchange fire** – This disaster cut all communications for areas serviced by the exchange in South West Victoria. Police put WICEN (Vic) on stand-by to provide data transfer equipment/operators, but were eventually stood down without activation.

VK3XDE pointed out that the ability of WICEN (Vic) to respond with a robust and reliable data service that would meet the needs of ER agencies was inadequate and needed urgent attention.

VK3XDE and VK3ZR are to approach Ian Morris VK3IFM to see whether he will take on the Data Group Leader role. They will also document guidelines to show what will be needed to enable WICEN (Vic) to provide a reliable 'end to end' data capability.
- **Membership responsibilities submission from VK3KMG and VK3FR** – Secretary to circulate the main body of the letter and white paper to Commanders/Co-ordinators for their consideration prior to the next Commanders/Co-ordinators meeting was approved.
- **Membership Fee discussion** – VK3ZR to obtain a list of the names of those whose membership renewals fall due later this year, together with their training status for further discussion next meeting. The renewal letter that is sent to members is also to be reviewed.
- **ARV nominee on WICEN (Vic) Committee of Management** – Secretary is to send a letter to ARV requesting that Bruce Bathols VK3UV be replaced by John Brown VK3FR as an ARV nominated member of the Committee of Management.
- **Commanders/Co-ordinators Meeting** - The next meeting is to be held on Sunday 17 March at 10.00am. Venue to be advised.
- **Next Meeting** - 14 March 2013
- **Meeting closed** - 9.35pm