

WICEN (Vic) Inc. Committee of Management

Minutes of meeting – Thursday 14 June 2012

Meeting commenced – 2000 hrs

Venue – WICEN (Vic) HQ, Box Hill South

1. **Attendance** – VK3s BAF (in Chair), ZR, FGC, CVF, YYF. VK3FR (Minutes)
2. **Apologies** – Nil
3. **Minutes of previous meeting** – Moved VK3ZR, **Seconded** VK3FGC 'That the minutes of the previous meeting be confirmed'
4. **Business arising from minutes**
 - **Buninyong Fire Tower Repeater** – VK3XDE to prepare a formal written proposal to DSE responding to the conditions raised. Progress report next meeting
 - **Buninyong Police Repeater Site** - VK3FGC to request that verbal advice that WICEN will not be able to re-access the Mt Buninyong Police Repeater Site be formalised in writing. Progress report next meeting
 - **Notification by members of repeater faults/outages/interference etc.** - Awaiting notification of ARV contacts. Progress report next meeting.
 - **Fuel subsidies** – VK3ZR to produce Fuel Subsidy Claim Form. New form designed by VK3ZR approved for use
 - **Commercial Frequencies** – Common WICEN frequencies for ACT, NSW, QLD and VIC in the 400, 160 and 70Mhz bands expected to be arranged this month. VK3XDE to report next meeting.
 - **Trailers** – VK3FGC looking at the cost of PR trailers. Update next meeting.

5. Correspondence

Inwards –

- Australian Journal of Emergency Management
- Working with Children approval notification
- VK3AWI Licence

Outwards –

- Application to ACMA for transfer of VK3AWI licence.

Moved VK3ZR, **Seconded** VK3BAF 'That the Inward correspondence be received and the Outward confirmed'.

6. Reports

- **Treasurer**

	09/05/12 – 12/06/12	Year to 12/06/12
Income	\$988.74	\$10249.14
Expenditure	\$993.22	\$9019.65

Account Balance

\$30517.31

Moved VK3YYF, **Seconded** VK3BAF 'That the Treasurer's report be received.

- **Data**

VK3CVF submitted proposal what WICEN pursue widespread adoption of WINMOR/RMS Express as a basis for establishing an HF data transmission capability. Agreed that training and assistance be provided to members wishing to equip themselves with WINMOR/RMS capability. Agreed that the adoption of WINMOR/RMS Express not preclude the adoption of other protocols/software found to be desirable.

- **Publications** - Nil

- **Property** - Nil

- **Membership** – Nil

- **Website** – Nil

- **Emergency Management Meetings** – Nil

7. General Business

- **Next Co-ordinators Meeting** – Sunday 5 August 2012 at Box Hill South Rooms

- **Badges** – Supply of round badges held by VK3BAF to be stored at WICEN (Vic) rooms. Small supply to be held by Treasurer.

Secretary to find out who is holding the supply of Square badges and arrange for them to also be relocated to the WICEN (Vic) rooms

- **WICEN (Vic) Caravan** – VK3BAF to arrange collection of all the equipment in the caravan and re-locate it to the WICEN (Vic) rooms

Moved VK3BAF, **Seconded** VK3FGC, **Carried:** 'That a lockable steel cabinet be obtained so that equipment can be securely stored'. VK3ZR to arrange.

- **Volunteer Emergency Equipment Grants Programme 2012** – Regions to be advised of this programme and advised that they can submit an application on behalf of their Region. WICEN (Vic) will be the Sponsor organisation.

- **WICEN (Vic) equipment stored at the WIA rooms in Bayswater** – VK3FR to prepare an inventory so that retain/discard decisions can be made.

Next CoM Meeting – 12 July 2012

Meeting Closed – 9.10pm