

WICEN (Vic) Inc. Committee of Management

Minutes of meeting – Thursday 12 April 2012

Meeting commenced – 2000 hrs

Venue – WICEN (Vic) HQ, Box Hill South

1. **Attendance** – VK3s BAF (in Chair), ZR, FGC, CVF, YYF. VK3FR (Minutes)
2. **Apologies** – VK3XDE
3. **Minutes of previous meeting** – Moved VK3ZR, **Seconded** VK3FGC ‘That the minutes of the previous meeting be confirmed’.
4. **Business arising from minutes**
 - **Police Regions and Divisional HQs** – VK3FGC has been advised that that all locations listed on the Y2K activation list are still current, however they may be subject to change once the White Paper containing outcomes of investigations into the Black Saturday fires issues.
 - **MECC Central web based database** – VK3FGC has confirmed that access to this database is available on request. Coordinators to be advised at the Coordinators meeting.
 - **RACV Trailer** - Is now in the care of NERG. Secretary has prepared and sent a Memo of Understanding containing the terms of the long term loan to NERG for signing. Awaiting return.
 - **Buninyong Fire Tower Repeater** – VK3XDE to prepare a formal written proposal to DSE responding to the conditions raised. Progress report next meeting
 - **Buninyong Police Repeater Site** - VK3FGC to request that verbal advice that WICEN will not be able to re-access the Mt Buninyong Police Repeater Site be formalised in writing. Progress report next meeting
 - **Notification by members of repeater faults/outages/interference etc.** - VK3ZR and VK3XDE to develop a report form that can be included on the WICEN website. Progress report next meeting.

5. Correspondence

Inwards –

- ACMA – Renewed Licences
- Volunteer Emergency Services Equipment Programme documentation
- ATO review of details held for WICEN (Vic)
- Vic Roads MITS Trailer registration renewal
- ARV email regarding transfer of the VK3AWI licence to WICEN (Vic)
- Certificate of Currency Public Liability Insurance
- WICEN caravan report from VK3GER.

Outwards –

- To ARV accepting transfer of VK3AWI licence.

Moved VK3ZR, **Seconded** VK3CVF 'That the Inward correspondence be received and the Outward confirmed'.

6. Business arising from correspondence –

- WICEN caravan – Report from VK3GER to be placed on the agenda for discussion at the Coordinators meeting.

7. Reports

- **Treasurer**

	14/03/12 – 30/04/12	Year to 30/04/12
Income	\$5569.44	\$7792.30
Expenditure	\$2990.73	\$6849.55
Account Balance		\$32723.47

Moved VK3YYF, **Seconded** VK3BAF 'That the Treasurer's report be received.

- **Data** – Nil
- **Publications** - Nil
- **Property** - Nil
- **Membership** – VK3BAF advised that membership is currently 103 of which 90 are financial. Secretary to provide a full membership report next meeting.
- **Website** – Nil
- **Emergency Management Meetings** – Nil

8. General Business

- **VK3CVF** – Recommended that steps be taken to encourage more members to make themselves available for training events. Placed on the agenda for the Coordinators meeting
- **New DHS Region boundaries** – VK3FGC to continue efforts to obtain information regarding these proposed changes.
- **WICEN Uniform integrity** – Report received regarding a breach of the uniform standard. VK3CVF to follow up with the member concerned.

9. Next CoM Meeting – 10 May 2012

Meeting Closed – 9.40pm