

## WICEN (Vic) Inc. Committee of Management

### Minutes of meeting – Thursday 15 March 2012

Meeting commenced – 2000 hrs

Venue – WICEN (Vic) HQ, Box Hill South

1. **Attendance** – VK3s BAF (in Chair), ZR, FGC, XDE, YYF. VK3FR (Minutes)

2. **Apologies** – VK3CVF

3. **Minutes of previous meeting**

**Moved:** VK3ZR, **Seconded:** VK3FGC, **Carried:**

*That the minutes of the previous meeting be confirmed.*

4. **Business arising from minutes**

- **Police Regions and Divisional HQs** – VK3FGC to check with Police that all locations listed on the Y2K activation list are still current. Doug Hocking has been on holidays. Report next meeting
- **MECC Central web based database** – VK3FGC to approach Ballarat Council to see if WICEN can obtain authorisation to access this site as it could provide WICEN with information about communications opportunities. Carried forward to next meeting.
- **RACV Trailer** - Is now in the care of NERG. Secretary to obtain written confirmation of the long term loan arrangements from NERG.

5. **Correspondence**

**Inwards** –

- Australian Journal of Emergency Management
- \$800 donation from Pajero Challenge.
- P. O. Box Renewal for Mitcham. To be renewed for one more year.
- P. O. Box Renewal for Wattle Park.
- Dept of Justice – Applications for National Disaster Resilience Grants Scheme due by 11 April 2012.
- DSE advising permission to place a repeater on the Buninyong Fire Tower subject to a list of conditions.

**Outwards**

- Public Liability Insurance Renewal Declaration to WIA
- 2009 Fires service details to Hayden McManus, VK3FRST
- Signed Trailwalker agreement to Oxfam
- Letter to ACMA re repeater license fee exemption

**Moved:** VK3ZR, **Seconded:** VK3BAF **Carried:**

*That the Inward correspondence be received and the Outward confirmed.*

## 6. Business arising from correspondence –

- **Buninyong Fire Tower Repeater** – Secretary to email copy of DSE letter to VK3XDE. VK3XDE to prepare a formal written proposal to DSE responding to the conditions raised.

## 7. Reports

- **Treasurer**

	<b>01/02/12 – 12/03/12</b>	<b>Year to 12/03/12</b>
Income	\$5569.44	\$7792.30
Expenditure	\$2990.73	\$6849.55
Account Balance		\$32723.47

**Moved** VK3BAF, **Seconded** VK3ZR, **Carried:**

*That the Treasurer's report be received.*

- **Radio Officer** – Noted that there was no formal procedure for notification of repeater faults/outages/interference etc. VK3ZR and VK3XDE to develop a report form that can be included on the WICEN website
- **Data** – Nil
- **Publications** - Nil
- **Property** - Nil
- **Membership**
  - VK3BAF to request current membership data for review at next meeting.
  - Membership application from Ross Wines VK3YLN  
**Moved:** VK3ZR, **Seconded:** VK3FGC, **Carried**  
*That Ross Wines, VK3YLN be admitted to membership of WICEN (Vic.) Inc.*
- **Website** – Nil
- **Emergency Management Meetings** – Ed Crain reported from the Bendigo Emergency Management meeting that DHS advised that they are going to change their region boundaries.

## 8. General Business

- **VK3FGC** – Advised that he had received verbal advice that WICEN will not be able to re- access the Mt Buninyong Police Repeater Site. VK3FGC to request that this decision be formalised in writing.
- **WICEN Caravan**– VK3BAF to check with Gerard VK3GER regarding current situation with the caravan.
- **VK3XDE** – Advised that the automated facility to obtain a Packet Signal Deviation reading is intended to be operational again in May/June.
- **Coordinators Meeting** – Next Coordinators meeting scheduled for Sunday 29 April at WICEN (Vic) Box Hill South Headquarters.

## 9. Next CoM Meeting – 12 April 2012

**Meeting Closed** – 8.50pm