

## **Outcomes from WICEN (Vic) Inc Committee of Management held on Thursday 14 July 2011**

**Meeting was held at the WICEN (Vic) Meeting Room -Surrey Park**

**Attendance** – VK3BAF (in chair), VK3XDE, VK3ZR, VK3CVF and VK3YYF..**Apology** – VK3FGC **Minutes** - VK3FR

**WICEN Caravan Storage** – Possible storage offered by YMCA was found to be unsuitable and van will continue to be stored at Ballarat until a suitable site can be located..

**ARV/WICEN (Vic) Rules Change request** – Meeting between WICEN (Vic) and ARV representatives is scheduled for 26 July 2011.

**WICEN (Vic) HF facility** – The Victoria Police have announced that changes at the Attwood site will mean that the WICEN (Vic) HF equipment and antennas will need to be removed. Discussions regarding the need to retain a similar facility in another location will be held with Region Coordinators and Police.

**Training** – Training Team are ready to conduct the first round of Message Handling training which included 5 modules. Two of these modules will be conducted online. Instructions regarding the process to access this training will be advised when members register for the courses. The other three modules– Voice Procedure, Message Handling and Log Keeping will all be conducted during a one-day session at venues to be selected. Regional Coordinators will be in contact to advise the venues and dates shortly.

**Tuesday night HF Net arrangements** - Automated reminders will be sent to the personal email address of each rostered Net Controller a few days before their rostered date to overcome any uncertainty as to who is on duty.

**Next Meeting** of the WICEN (Vic) Inc Committee of Management (CoM) will be held on Thursday 11 August 2011. Members are encouraged to advise the Secretary [secretary@wicen.org.au](mailto:secretary@wicen.org.au) prior to this date of any matters that they would like to place before the CoM.

The above is a précis of matters discussed at the recent CoM meeting. A full copy of the minutes will be placed on the WICEN (Vic) Website following confirmation at the next meeting.