

# WICEN (Vic) Inc Committee of Management

## Minutes of Meeting – Thursday 8 October 2009

Meeting commenced - 8.05pm

Venue – 40G Victory Blvd Ashburton

1. **Attendance and apologies** – VK3s BAF (in chair), , GER, YYF, XMU and XDE. Minutes VK3FR.
2. **Minutes of previous meeting** – **Moved** 3FGC, **Seconded** 3XMU- That the minutes of the previous meeting be confirmed. Carried.
3. **Business arising from minutes**
  - **Maintain Safety at an Incident training** - 3FGC still waiting for CFA to respond
  - **Liaison with DSE** – 3FGC still waiting for DSE to respond
  - **T connector polarity** – Amendments to WICEN website. 3XDE provided documentation to Secretary
  - **Surplus equipment** – **ACTION**- 3XMU arrange for status of FM900s and 828s to be determined.
  - **WICEN (Vic) Fires de-brief** – Secretary to compile
  - **WICEN (Vic) caravan** - **ACTION** – XDE to deliver battery charger to 3FGC at Ballarat Hamvention
  - **Police HQ Site Surveys** – 3FGC advised that Ballarat, Horsham, Geelong and Altona still to be done
  - **Possible CFA Comms training** – 3XMU has left messages with CFA and will continue to follow up.
  - **Dual band radio to enable Echolink Gateway tests. ACTION** – Secretary to arrange purchase
  - **Suggested contacts regarding Snow Search and Rescue.** Follow up by 3BAF was unsuccessful.
  - **Need for 'Working with Children' clearances- Murray Marathon.** 3GER has established that clearances are only required by 'Group Leaders' and that Event Commander Graeme Mason already has one. 3GER advised that he is also applying for one.
4. **Correspondence**

Inwards:

- OXFAM advising 2010 event to be 16-18 April and enclosing Service agreement for signing.
- Event Application received for Mini Marathon in Echuca on 17 October 2009.
- Kennards Self Storage advising increase in monthly rates \$110 to \$120 pm from 24 November 2009.

**ACTION** – 3BAF to contact WIA Secretary Geoff Atkinson re availability of space at WIA premises.

- John Collins resignation as R3D2 Coordinator due to ill health. Neil Hancock VK3XNH nominated as replacement. **Moved** 3BAF **Seconded** 3XMU that John Collins resignation be accepted and appointment of Neil Hancock be confirmed.

- New Member Application from Clinton French VK3CAF in Euroa. **Moved** 3FGC **Seconded** 3BAF that the application be approved.

Outwards:

- NIL

**Moved 3XMU, Seconded 3GER-** That the inwards correspondence be received and the outwards confirmed. Carried.

5. **Business arising from Correspondence – Nil**

6. **Reports**

- **Treasurer**

	09/09/09 -06/10/09	Year to date
Income	\$25.24	\$1642.31
Expenditure	\$39.99	\$1708.97
Account balance at date		\$21149.59

**Moved 3YYF Seconded 3XMU** that the treasurers report be accepted. Carried.

- **Radio Officer – Nil**

- **Publications - Nil**

- **Training - Nil**

- **Property – Nil**

- **Membership – Nil**

- **Emergency Management Meetings** – 3BAF Attended a meeting at Cardinia and will be at Casey meeting later this month. 3FGC attended meetings at Hepburn and Moorabool.

- 3BAF advised that a replacement representative was required to attend quarterly meetings at Moorabbin and will be checking availability with a couple of members .

7. **General Business**

- **3FGC** – Will be attending the Institute of Emergency Management Conference on 24 October 2009

- **3XMU** - Advised that he had received an initial response regarding the recent request for financial and storage assistance sent to MPs. A formal reply will be sent to the State Coordinator 3BAF in due course.

- **3YYF** – asked for an extra field to be added to the member database to show those members who wished any reimbursements to be paid by direct deposit rather than cheque.

**ACTION** – 3XMU to add the new field.

- **Next Meeting** - Thursday 12 November 2009

**Meeting Closed – 9.15pm**