

# WICEN (Vic) Inc Committee of Management

Minutes of Meeting – Thursday 12 November 2009

Meeting commenced - 8.00pm

Venue – 40G Victory Blvd Ashburton

1. **Attendance and apologies** – VK3s BAF (in chair), FGC, GER, YYF and XMU . Apology VK3XDE. Minutes VK3FR.
2. **Minutes of previous meeting – Moved** 3XMU, **Seconded** 3GER- That the minutes of the previous meeting be confirmed. Carried.

## 3. Business arising from minutes

- **Maintain Safety at an Incident training** - 3FGC still waiting for CFA to respond
- **Liaison with DSE** – 3FGC still waiting for DSE to respond
- **T connector polarity** – Amendments to WICEN website.

**ACTION** -3XDE to provide documentation to Secretary

- **Surplus equipment – ACTION-** 3XMU to arrange for status of FM900s and 828s to be determined.
- **WICEN (Vic) Fires de-brief** – De-brief document prepared by the Secretary distributed to CoM members for comment and suggested outcome actions.
- **WICEN (Vic) caravan - ACTION** – XDE to deliver battery charger
- **Police HQ Site Surveys** – 3FGC advised that Ballarat, Horsham, Geelong and Altona still to be done. Awaiting completion of Mt William repeater upgrade.
- **Dual band radio to enable Echolink Gateway tests. ACTION** – Secretary to arrange purchase

## 4. Correspondence

Inwards:

- **Membership Application** received from Malcolm Morrison VK3MLN. **Moved** 3XMU **Seconded** 3GER that application be approved. Carried
- **Invitation** to participate with other clubs in the roster to operate the special call during the WIA Centenary celebrations. Not taken up.
- **Minister for Police & Emergency Services** – Response to request for financial assistance advising WICEN (Vic) to contact VICSES Director of Operations Mr Trevor White. 3BAF contacted Mr White and in turn John Parker VICSES Manager Operational Readiness. Measurements of the antenna trailers and caravan were provided and Mr Parker suggested that storage may be available at the DSE store in Altona which is accessible 24/7.  
**ACTION** – 3BAF to continue negotiations and advise progress at next meeting.
- **Request from Horsham Club** for assistance in establishing D Star at Mt William.  
**ACTION** – Secretary to prepare a draft response for consideration by Com members

## Outwards:

-To Oxfam returning signed Service Agreement for 2010 Oxfam Trailwalker

**Moved** 3XMU, **Seconded** 3YYF- That the inwards correspondence be received and the outwards confirmed. Carried

5. **Business arising from Correspondence** – See above

6. **Reports**

- **Treasurer**

	07/10/09 -01/11/09	Year to date
<b>Income</b>	\$168.00	\$1,810.31
<b>Expenditure</b>	\$271.49	\$1,980.46
<b>Account balance at date</b>		\$21,146.10

Ten vests have been provided to 3DPW for R5/D1 and donation received for Tom Quilty event.

**Moved** 3YYF **Seconded** 3BAF that the treasurer's report be accepted. Carried.

- **Radio Officer** – Nil

- **Data** - Nil

- **Publications** - Nil

- **Training** - Nil

- **Property** – Nil

- **Membership** – Nil

- **Emergency Management Meetings** – 3BAF attended meetings at Dandenong, Cardinia and Casey. Some Township Protection Plans prepared by CFA were circulated for information and there was discussion on "Safer Areas".
  - 3FGC attended meetings at Hepburn and Ballarat. He had also completed an SES Emergency Management Liaison Officer Course.
  - 3BAF advised that Bruce Bathols VK3UV will continue as WICEN representative at Kingston MEPC.
  - Meeting with Commissioner for Emergency Services Mr Bruce Esplin. 3BAF and 3FGC met with Mr Esplin to put the WICEN (Vic) case for financial assistance.
- ACTION**- Secretary to draft letter to the Commissioner providing detailed statistics and information regarding WICEN (Vic) involvement in the recent fire activation(s) to support an application for a capital equipment grant.
- ACTION** – 3FGC to request Doug Hocking to provide a letter confirming WICEN (Vic) activation and involvement during the recent fires.
- ACTION** - 3BAF to hand over both the above letters to Bruce Esplin.

## **7. General Business**

- **3BAF** – To email members of the Quick Response Group to review their availability for the coming fire season.
- **3FGC** – Advised that due to onerous OH & S requirements, the organisers had cancelled the MARS Challenge event for 2010.
- **3XMU** - A draft email prepared by 3XMU regarding the importance of remaining subscribed to the WICEN (Vic) email list was approved for release to members .
- **3GER** – Was given approval to use the WICEN (Vic) Comms caravan for the Murray Marathon event.

**Next Meeting** - Thursday 10 December 2009

**Meeting Closed** – 9.30pm