

WICEN (Vic) Inc Committee of Management

Minutes of Meeting – Thursday 13 May 2010

Meeting commenced - 8.0pm

Venue – 40G Victory Blvd Ashburton

1. **Attendance and apologies** – VK3sFGC (in chair), XMU, GER and YYF. Minutes VK3FR. **Apology** 3BAF.
2. **Minutes of previous meeting** – **Moved** 3GER, **Seconded** 3YYF that the minutes of the previous meeting be confirmed.
3. **Business arising from minutes**
 - **Liaison with DSE** – 3BAF has contacted Alan Slijepcevic to see whether WICEN (Vic) can get access to DSE web-based or other training and still has no reply.
ACTION - 3XDE to contact Steve Harrington at DSE to try and expedite this matter.
 - **Surplus equipment** – **ACTION**- 3XMU still to arrange for status of FM900s and 828s to be determined.
 - **Police HQ Site Surveys** – Ballarat, Horsham, Geelong and Altona.
ACTION – 3FGC still to complete surveys.
 - **Request for storage**. Discussions are continuing with the WIA regarding storage at the Bayswater facility and it is likely that space will be made available for the equipment currently stored at Kennard Self Storage to be transferred to Bayswater before the current contract expires on 26 June this year. VK3FR to continue negotiations with the WIA Secretary and endeavour to arrange a fixed date for transfer. 3GER to coordinate the transfer once the date is finalised.
 - **Caravan storage** - Life Saving Victoria have advised that they do not have space for the WICEN caravan, but it is likely that room will become available at the WIA later in the year for either the caravan or one of the antenna trailers.
 - **Meeting with Commissioner for Emergency Services Mr Bruce Esplin re WICEN (Vic) request for financial assistance**. Doug Hocking's original letter confirming WICEN (Vic) activation and involvement during the recent fires was incomplete and is being re-written.
ACTION-3BAF to follow up with Doug Hocking now he has returned from being away.
 - **Membership Issues** – **ACTION** - 3BAF to contact the Membership Officer to obtain a list of current members and those that are outstanding and also enquire whether she is still holding any asset items.
 - **Division Coordinator(s)** – Need to identify potential WICEN (Vic) coordinators for Western Victoria.
 - **ACTION** – 3FGC still to identify and contact prospective coordinators
 - **Mount Stanley Repeater** - Replacement of the repeater equipment is still under consideration. 3XDE to report progress at next meeting
 - **Minister for Police and Emergency Services** – 3FGC still trying to firm up arrangements for a WICEN (Vic) deputation to meet with the Police and Emergency Services Minister to explain what WICEN (Vic) actually requires in relation to ongoing financial and other support.
 - **DSE/CFA Bushfire de-brief document** – Refers to 'the use of untrained WICEN Operators'. 3BAF has sent an email in response to Colin Brown, Acting Manager Training and Development CFA requesting access to CFA radio protocol training for WICEN operators. Report due at next meeting.
 - **Certificate ii in Public Safety – Emergency Communication Operators training** – 3XMU is inspecting a possible training venue this coming weekend
 - **3FGC** – suggested that two categories of WICEN membership might be needed to identify those members who had successfully completed the Emergency Communication Operator course and those who had not. To be discussed further at the next meeting.
4. **Correspondence**
Inwards:-
 - \$800 Cheque from Pajero Club - To Treasurer
 - \$485 Cheque from Melbourne Bicycle Touring Club
 - \$200 Receipt from East Ringwood Red Cross Hall for hall hire - To Treasurer
 - ESM Nomination paperwork from DoJ
 - Letter from DoJ re Natural Disaster Resilience Grants Scheme 2010-11
 - Caravan registration renewal
 - Membership application from Dale Lamont VK3HHM endorsed by Paul Whitaker
 - Membership application from John Sunderland VK3JSN
 - Australian Journal of Emergency Management Vol 25 No 2 April 2010

Outwards - Nil

Moved 3XMU , Seconded 3YYF- That the inwards correspondence be received and the outwards confirmed.

5. Business arising from correspondence

Moved 3FGC Seconded 3GER that membership application for Dale Lamont VK3HHM be approved.

Application by John Sunderland VK3JSN to be forwarded to Chris Morley, Region 5 Coordinator for his endorsement , and returned for consideration at next CoM meeting

6. Reports

- Treasurer

	07/04/10 -11/05/10	Year to date
Income	\$89.58	\$8234.62
Expenditure	\$768.76	\$8576.50
Account balance at date		\$20973.37

Moved 3YYF Seconded 3XMU that the treasurer's report be accepted and account for \$36.70 for Caravan Registration Fee be passed for payment.

- Radio Officer – Nil

- Data - Nil

- Publications - Nil

- Property – Nil

- Membership – 3XMU advised that WICEN (VIC) has one hundred financial members.

- Emergency Management Meetings – 3FGC attended an EM meeting at Ballarat and the local SES representative had indicated that SES comms. training could be made available for local WICEN members. 3FGC will follow up. 3FGC also advised that as at 1st July new Police Districts based on the Dept. of Human Resources districts will come into force. The likely impact on and action required by WICEN (Vic) to be discussed at next meeting once the new district boundaries are known.

7. General Business.

- WICEN (Vic) caravan.- 3GER advised that the caravan had been fitted with electric brakes, brake drums, brake controller and LED tail lights at a cost of.\$803. A new hydraulic jack had been purchased \$39.99 and a new contour light was still to be purchased and fitted.

Moved 3XMU Seconded 3YYF that 3GER be reimbursed for costs up to \$900 once the total amount was known. Arrangements were made for the caravan to be used at the forthcoming Mallee Rally at Sealake.

- Emergency Service Medal nomination paperwork from Dept of Justice- 3XMU and 3FGC to follow up and report at next meeting

- Dept of Justice Natural Disaster Resilience Grants Scheme – 3XMU has paperwork and will check possibility that WICEN (Vic) may be able to seek a grant to cover the costs involved in providing the Certificate ii in Public Safety – Emergency Communication Operator training .

- 3XMU advised that he had attended the Awards Ceremony and received the Emergency Service Medal awarded to Mark T Dods VK3ZR.

- 3GER will check the stock of blank name badges and get badges printed for the new members who have joined since the last issue in May last year.

Next Meeting - Thursday 10 June 2010

Meeting closed 9.15pm

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Meeting Closed – 9.00pm