

WICEN (Vic) Inc Committee of Management

Minutes of Meeting – Thursday 11 March 2010

Meeting commenced - 8.05pm

Venue – 40G Victory Blvd Ashburton

1. **Attendance and apologies** – VK3s BAF (in chair), FGC, GER, YYF XMU and VK3XDE. Minutes VK3FR.
2. **Minutes of previous meeting** – **Moved** 3XMU, **Seconded** 3GER- That the minutes of the previous meeting be confirmed.
3. **Business arising from minutes**
 - **Maintain Safety at an Incident training** - 3XMU has been unable to contact the trainer who conducted the safety training at CFA HQ, but is still endeavouring to find out what other training may be available through the CFA.
 - **Liaison with DSE** – 3BAF has contacted Alan Slijepcevic to see whether WICEN (Vic) can get access to DSE web-based or other training and is awaiting reply.
 - **Surplus equipment** – **ACTION**- 3XMU still to arrange for status of FM900s and 828s to be determined.
 - **WICEN (Vic) caravan** - 3XDE has provided a battery charger for the caravan to 3GER.
 - **Police HQ Site Surveys** – Ballarat, Horsham, Geelong and Altona to be done.
 - ACTION** – 3FGC still to complete surveys now that Mt William repeater operational.
 - **Request from Horsham Club** for assistance in establishing D Star at Mt William.
 - ACTION** – Secretary still to speak to Club contact.
 - **Minister for Police & Emergency Services – Request for financial assistance/storage.** No progress with John Parker VICSES Manager Operational Readiness regarding storage that may have been available at the DSE store in Altona. Discussions are continuing with the WIA regarding storage at the Bayswater facility in an endeavour to have access to space available before the current contract with Kennards expires at end May
 - **Meeting with Commissioner for Emergency Services Mr Bruce Esplin re WICEN (Vic) request for financial assistance.**

Doug Hocking's original letter confirming WICEN (Vic) activation and involvement during the recent fires was incomplete and is being re-written.

 - ACTION** - 3FGC still to follow up with Doug Hocking
 - **Membership Issues** – 3BAF has spoken to the Membership Officer and advised her that renewal notices are to continue to be sent out, but no ID cards are to be issued unless membership subscriptions are up to date. He will contact her again to obtain a list of current members and those that are outstanding.
 - **WICEN (Vic) Caravan** – 3BAF advised that because of faulty brakes, the caravan was un-roadworthy.
 - ACTION** – 3GER still endeavouring to obtain a firm quote to have the caravan fitted with a hydraulic braking system. 3GER and 3BAF have been given authority to decide on action to be taken and spend up to \$2000 if required.
 - **RECOMM**- John Paterson contacted WICEN (Vic) with suggestions that would widen the scope of RECOMM activities and grow the number of RECOMM operators. 3XMU to continue discussions with John Paterson and report any outcomes as they happen.
 - **Division Coordinator(s)** – Need to identify potential WICEN (Vic) coordinators for Western Victoria.
 - **ACTION** – 3FGC still to identify and contact prospective coordinators
 - **Conference to be held at Churchill University in October** - 3BAF has accept invitation to speak and has received confirmation from organisers and an outline of speaker requirements.

4. Correspondence

Inwards:- Repeater licences from ACMA
Dept of Justice re equipment grant application information

Outwards - Nil

Moved 3XMU, **Seconded** 3BAF- That the inwards correspondence be received and the outwards confirmed.

5. Business arising from Correspondence –

Department of Justice grant letter.

ACTION – 3XDE to contact Amateur Radio Victoria executive to see whether they would be interested in joining with WICEN (Vic) in a grant application to assist in the replacement of the Mt Stanley repeater that was destroyed in the fires.

6. Reports

- Treasurer

| | 10/02//10 -09/03/10 | Year to date |
|-------------------------|---------------------|--------------|
| Income | \$116.90 | \$8097.83 |
| Expenditure | \$876.89 | \$7767.75 |
| Account balance at date | | \$21646.33 |

Moved 3YYF Seconded 3FGC that the treasurer's report be accepted.

- Radio Officer – Nil

- Data - Nil

- Publications - Nil

- Training – See General Business

- Property – **ACTION** – 3BAF to enquire whether Carol Tremellen is still looking after any asset items

- Membership – See Business arising from previous minutes(above)

- Emergency Management Meetings – 3BAF attended meetings at Cardinia and Casey

7. General Business

- **Training** – 3XMU and 3XDE (and three other WICEN (Vic) members) attended the WIA Train the Trainer course for the Certificate ii in Public Safety-Emergency Communication Operators and are awaiting confirmation of accreditation. 3XMU has circulated a report on the course and included a number of recommendations.

Moved 3FGC Seconded 3BAF – That WICEN (Vic) apply to the Department of Justice for a grant to cover the cost of providing training before 31 December 2010 for 40 WICEN (Vic) members in the Certificate ii in Public Safety-Emergency Communication Operators, and that successful completion of this course be a pre-requisite for all operators who are accepted for activation during an emergency.

- **3GER** –Suggested that financial assistance for the purchase of batteries for operators might be a suitable project for a Dept. of Justice grant application. He also suggested that D Star capacity should be added to members records.
- **3FGG** – Will proceed with arrangements for a WICEN (Vic) deputation to meet with the Police and Emergency Services Minister to explain what WICEN (Vic) actually requires in relation to ongoing financial and other support.

Next Meeting - Thursday 8 April 2010

Meeting Closed – 9.25pm