

WICEN (Vic) Inc Committee of Management

Minutes of Meeting – Thursday 8 April 2010

Meeting commenced - 8.03pm

Venue – 40G Victory Blvd Ashburton

1. **Attendance and apologies** – VK3s BAF (in chair), FGC, GER, YYF and VK3XDE. Minutes VK3FR. **Apology** 3XMU.
2. **Minutes of previous meeting** – **Moved** 3BAF, **Seconded** 3YYF- That the minutes of the previous meeting be confirmed.
3. **Business arising from minutes**

- **Maintain Safety at an Incident training** - 3XMU has been unable to contact the trainer who conducted the safety training at CFA HQ. 3XDE advised that CFA training is 'on hold' until the Bushfire Enquiry has been completed.
- **Liaison with DSE** – 3BAF has contacted Alan Slijepcevic to see whether WICEN (Vic) can get access to DSE web-based or other training and still has no reply.

ACTION - 3XDE to contact Steve Harrington at DSE to try and expedite this matter.

Surplus equipment – **ACTION**- 3XMU still to arrange for status of FM900s and 828s to be determined.

- **Police HQ Site Surveys** – Ballarat, Horsham, Geelong and Altona.
ACTION – 3FGC still to complete surveys.
- **Request for storage.** Discussions are continuing with the WIA regarding storage at the Bayswater facility in an endeavour to have access to space available before the current contract with Kennard Self Storage expires at end May.
ACTION – 3FGC to follow up with Brett Ellis regarding the possibility of caravan storage at Life Saving Victoria facility in Port Melbourne
- **Meeting with Commissioner for Emergency Services Mr Bruce Esplin re WICEN (Vic) request for financial assistance.** Doug Hocking's original letter confirming WICEN (Vic) activation and involvement during the recent fires was incomplete and is being re-written.

ACTION - 3BAF to follow up with Doug Hocking now he has returned from being away.

- **Membership Issues** – **ACTION** - 3BAF to contact the Membership Officer to obtain a list of current members and those that are outstanding and also enquire whether she is still holding any asset items.
- **WICEN (Vic) Caravan** – 3GER advised that the caravan was at the repairer and he was awaiting a report and quote.
- **Division Coordinator(s)** – Need to identify potential WICEN (Vic) coordinators for Western Victoria.
- **ACTION** – 3FGC still to identify and contact prospective coordinators
- **Mount Stanley Repeater** - 3XDE advised that Amateur Radio Victoria has obtained quotes for the replacement of the Mt Stanley repeater building and will be seeking funding from the Bushfire Commission. Replacement of the repeater equipment is still under consideration.
- **Minister for Police and Emergency Services** – 3FGC will proceed with arrangements for a WICEN (Vic) deputation to meet with the Police and Emergency Services Minister to explain what WICEN (Vic) actually requires in relation to ongoing financial and other support.

4. Correspondence

Inwards:- PO Box Rental renewal
Membership application from Lino Rizio VK3BAD

Outwards - Nil

Moved 3BAF, **Seconded** 3FGC- That the inwards correspondence be received and the outwards confirmed.

5. Business arising from correspondence

Moved 3FGC **Seconded** 3GER that membership application for Lino Rizio VK3BAD be approved.

6. Reports

- **Treasurer**

	10/03//10 -06/04/10	Year to date
Income	\$47.21	\$8145.04
Expenditure	\$39.99	\$7807.74
Account balance at date		\$21653.55

Moved 3YYF **Seconded** 3BAF that the treasurer's report be accepted and accounts for \$84.50 for PO Box rental renewal and \$212.77 for Domain hosting fee and replacement of 3G wireless router/antenna be passed for payment.

- **Radio Officer** – Nil

- **Data** - Nil
- **Publications** - Nil
- **Property** – Nil
- **Membership** – Nil
- **Emergency Management Meetings** – 3FGC attended MEMPC meeting at Hepburn Shire

7. **General Business**

- **Certificate ii in Public Safety – Emergency Communication Operators training** – 3XMU advised that WIAs RTO had emailed saying that the process of registering members who had attended the recent Train the Trainer course would not be completed until late May 2010. He is also investigating possible venues for running training courses.
- **DSE/CFA Bushfire de-brief document** – Refers to ‘the use of untrained WICEN Operators’. 3BAF has sent an email in response to Colin Brown, Acting Manager Training and Development CFA requesting access to CFA radio protocol training for WICEN operators.
- **3BAF** - advised that the WICEN mobile phone listed as the emergency contact number was not working and he would be arranging a replacement.
- **3FGC** – suggested that two categories of WICEN membership might be needed to identify those members who had successfully completed the Emergency Communication Operator course and those who had not. To be discussed further at the next meeting.

Next Meeting - Thursday 13 May 2010

Meeting Closed – 9.00pm