

WICEN (Vic.) Inc. Committee of Management

Minutes of meeting – Thursday 9 April 2009

Meeting commenced - 8.00 pm

Venue - 40G Victory Blvd. Ashburton

1. Attendance & apologies

Attendance VK3s BAF (in chair), FGC, XDE, GER, XMU. Minutes - VK3JJB.

Apologies - 3YYF

2. Minutes of previous meeting – Moved 3XMU, Seconded 3FGC - That the minutes of the previous meeting be confirmed.

3. Business arising from minutes –

1. WIA/ARV matters –

ACTION -3BAF to arrange a meeting with ARV to discuss Western Australian repeater donation and WICEN constitutional matters. WICEN attendees to be 3BAF, XMU and XDE.

2. Maintain Safety at an Incident Training –

ACTION - 3FGC to ask Geelong and Ballarat members for expressions of interest in attending this course, and if viable, organise for CFA to conduct a course at a suitable venue.

3. Liaison with DSE – 3FGC to provide an update at next meeting.

4. VK5 Web hosting – Moved 3XMU, Seconded 3BAF that the charge to VK5 WICEN for hosting service be reduced to \$10 per quarter in line with reduced cost to WICEN (Vic).

5. Safety Policy –

ACTION - 3XMU to publish a copy of the tabled Safety Policy document on the WICEN (Vic) Website

6. T connector polarity – 3XMU to amend the WICEN (Vic) website to reflect the change to Anderson Power-pole standard.

7. Honour Board update – 3BAF advised Honour Board is with the sign writer for update

7. Surplus Equipment –

ACTION - 3BAF to conduct a stocktake of equipment stored at Kennards and bring list to the next meeting

9. Solar Panels –

ACTION - 3GER to email members to gauge level of interest in solar panel bulk purchase.

10. Letter from Gerhard Koziol VK3EWM – Reason for compensation action being taken by Gerhard established and Secretary will respond accordingly.

11. WICEN (Vic) Fires de-brief – To be held at the NERG clubrooms in Briar Hill from 12.00 midday on Sunday 26 April. Facilitator Chris Morley.

ACTION – 3BAF to follow up with Chris Morley to ensure that circulation of documentation prior to the event and all other arrangements are in place.

ACTION – 3FGC to email copy of SES de-brief procedure to 3BAF

12. 3BAF discussions with Doug Hocking (Vicpol)

- WICEN submission to the Fires Royal Commission
 - Letter of acknowledgement regarding WICEN (VIC) involvement in fires.
 - Full-scale test of WICEN (VIC) comms system in conjunction with Vic Police
- All the above items deferred to the next meeting due to the Police involvement in the Royal Commission into the Fires.

13. Peter Young VK3MV re possible storage space availability at WIA Peter Young advised that WIA need to complete planned renovations in the new premises before they can determine exact space availability. He will contact WICEN once these have been completed.

14. Request for installation of a permanent 80/40m dipole at Alexandra SES HQ. Peter Weeks has advised that current arrangements are workable. No further action needed.

15. **WICEN (VIC) Caravan.** 3FGC reported that vertical antennas for 2m, 70cm and an HF Dipole have been obtained. An 8' stepladder – cost \$280.00 - will be purchased. Gordon confirmed that he will be taking the van to the Mallee Rally at Sealake on the Queens Birthday weekend this year.
16. **Possible assistance from Rotary for Mt Stanley repeater restoration**
3BAF will be back in contact with Rotary next week and will report to next meeting.
17. **Draft letter to the Minister for Police and Community Services requesting assistance for storage of WICEN (VIC) property**
Letters ready and will be despatched by 3XMU and 3FGC in next couple of days.
18. **Expense Claims for 2009 Fires** – Final claim for expense reimbursements almost complete and will be submitted to DSE Benalla by the Secretary.

4. Correspondence

Inwards

- Membership Fee \$20 received from John Morrissey
 - Registration renewal for WICEN Caravan
 - Resignation VK3XID Ian Downie
 - Membership application from Ian Jasper VK3HBA
- Moved 3XMU Seconded 3BAF** – That the resignation of VK3XID and membership application VK3HBA be approved.

Outwards -Nil

Moved 3XMU Seconded 3GER - That the Inward correspondence be received and the outward confirmed

5. Reports

1. Treasurer

	12/03/09-07/4/09	Year to date
Income	\$288.09	\$9,498.74
Expenses	\$321.54	\$10,697.89
Account Balance at date		\$19,278.47

Moved 3FG Seconded 3BAF - That the Treasurers report be confirmed

2. **Radio Officer** – Statewide linking exercise – several surveys still to be completed

ACTION - 3FGC to arrange for surveys to be conducted from the following Police Divisional locations – Ballarat, Horsham, Warrnambool, Geelong and Altona.

ACTION – 3BAF to contact John Bennetts to conduct the survey from Shepparton Police HQ and Ron Perry for Mildura Police HQ.

3. **Data Group** – Discussions taking place with VK3JED re options for portable Echolink operation

4. **Publications** – No Report

5. **Training** –

ACTION – 3XMU to contact CFA re possible training course for CFA Communications qualification.

6. **Property** – No report

7. **Membership** – One new member.

8. **Emergency Management Meetings** – 3BAF attended meeting at Cardinia. 3FGC attended meetings at Hepburn and Ballarat

6. General Business

- **3XMU** – Advised that WIA have had initial discussions regarding the possibility of developing an accredited Basic Emergency Radio Operator Course.
- **3GER – Membership Badges** –
ACTION - 3XMU to provide Gerard with a list of members who have already received badges.

Next Meeting – Thursday 14 may 2009

Meeting closed - 9.45pm